इंस्टीट्यूट ऑफ होम इकोनॉमिक्स: हौज खास: नई दिल्ली:110016

(दिल्ली विश्वविद्यालय)

INSTITUTE OF HOME ECONOMICS: HAUZ KHAS: NEW DELHI: 110016
(UNIVERSITY OF DELHI)

Ref- IHE/2025-26/Admin/751 **Date: 14.08.2025**

Notice Inviting Quotation

Sealed quotations addressed to the Director, Institute of Home Economics, F-4, Hauz Khas Enclave, New Delhi-110016 are invited from registered and reputed firms **"Miscellaneous civil work in Amphitheatre and basement area locations in the College (Block-B)."** The BOQ of work is attached herewith.

The quotations must be reached to the college within **10 days** from the date of issuance of this notice. BOQ and other required documents may be downloaded from college website **https://ihe.du.ac.in and university of Delhi website https://www.du.ac.in/ .** The interested contractors may visit the site for any detail regarding the said work. Sealed quotations shall be submitted in hard copy along to with other required documents to be submitted to Institute of Home Economics, F-4, Hauz Khas Enclave, New Delhi-110016. Intending contractors may visit college website https://ihe.du.ac.in/ and university of Delhi website **https://www.du.ac.in/** for any corrigendum/addendum/amendment.

Published Date	**14.08.2025**
Bid Submission Start Date	**14.08.2025**
Bid Submission End Date	**25.08.2025 / 5:00 PM**

Sd/-
Director

TERMS AND CONDITIONS

1. The Tender Cost of **Rs. 500**/- (non-refundable), in the form of Bank Draft drawn in favour of **"Director, Institute of Home Economics, Hauz Khas Enclave" payable at New Delhi-110016.**

   Note: Tender Cost is not exempted, it is mandatory to pay even MSME and NSIC Bidders.

2. The estimated cost of the work is **Rs 4,69,382/-.** The successful bidder shall submit a Performance Deposit in favour of "Director, Institute of Home Economics, Hauz Khas Enclave", payable at New Delhi–110016, within seven (7) days from the date of award of work.
3. The work shall be completed within 15 days from the date of issue of work order otherwise 1% penalty per week up to a maximum of 10% shall be imposed on gross amount of bill.
4. Rates quoted shall be deemed inclusive of cost of manpower, material, machinery, tools and plants, all taxes including GST, duties and levies, labour-cess and insurance etc. complete. No escalation of whatsoever nature, shall be payable.
5. The Quantities mentioned in the BOQ are approximate and tentative, it may increase or decrease as per site execution & requirement.
6. **The Bidder shall inspect the site and fully study the work involved vis-à-vis the quantity and specifications etc. before quoting for the work.**
7. Bill shall be paid as per actual quantities/measurement of the work done.
8. No payment shall be made to the contractor for any damage caused by rain, floods or any other natural cause for contractor's materials what so ever during the execution of work. The damage to work will be made good by the contractor at his own cost, and no claim on this account shall be entertained.
9. The contractor shall be responsible for payment of wages to each worker employed by him as contract labour, permanent labour or outsourced manpower.
10. All workers of contractor and subcontractor must be included in the ESIC and EPFO with their regular compliance as per the direction of concerned department.
11. The contractor shall comply necessary watch and ward establishment for the safe custody of materials at his own cost.
12. All the accessories and instalments of the college must not be broken or damaged during execution of the work and in case it happens it will be fixed or reinstalled by the contractor with no extra cost.
13. The Work shall be done with accordance with the CPWD Specifications, IS Codes and manufacturer specifications
14. All material shall be got approved from the Engineer-in-charge before start of work.

15. 10% security amount will be retained in final Bill Amount for a period of Three months from the date of completion of works.

16. Water and Electricity will be provide free of cost.

17. Bidders are advised to go through the Schedule of Quantities and Rates and sequence of work before submission of the quotation. They are also advised to inspect the site, ascertain for themselves the nature and the extent of work involved and also obtain all clarifications they may require before filling in the quotation.

18. The Contractor`s supervisory staff shall be fully experienced in the type of work to be carried out under their supervision.

19. The time is the essence of the contract and as such the entire works shall be completed within the stipulated time.

20. All temporary electric supply connections will be carried out with correct sizes of wires/cables and fuses and other safety devices as required under Electricity Rules in consultation with EIC.

21. The Contractor has to take care of any electrical or telephone cables. The contractor shall be liable to pay compensation for any damage to the college property or its premises caused by the contractor or his workers.

22. After completion of day's work/contract period the contractor shall clean, clear the work site to the satisfaction of the Engineer-in-Charge or his site representative.

23. The contractor shall communicate in writing name of all his workers and submit the photo identity card, name, address, phone/contact number of the person to be deployed.

24. The College reserves the right to accept or reject any bid, in whole or in part, without assigning any reason. Furthermore, the College retains the right to cancel the bidding process at any time before the award of the contract, without incurring any liability or obligation to the affected bidder(s).

List of Documents required

a) Scan Copy of PAN Card

b) Scan Copy of Income Tax Return for the last three years.

c) Copy of GST Registration Certificate latest

d) Copy of Experience/ Satisfactory completion certificate of similar nature works for last 3 years along with the cost of work

e) Complete Bank Details/Cancelled Cheque

f) Copy of Valid Licence/Registration copy

All the documents must be sent to the college in hardcopy format (A4 size paper) along with filled BOQ, other documents and acceptance certificate.

Sd/-
Director

TECHNICAL

Ref No. **Date:**

Format for submitting the quotation for the work of "Miscellaneous civil work in Amphitheatre and basement area locations in the College Block-B."

1. Name of the company

2. Registered address of the company

3. Mobile phone No.

4. Telephone No.

5. E-mail id

6. Company's Registration details

7. Experience details

8. Name of the Contact person to whom all references shall be made regarding this quotation

9. Any other information which you consider necessary to furnish

UNDERTAKING

a) I, the undersigned, certify that I have gone through the terms and conditions mentioned in the quotation document and undertake to comply with them.

b) The rates quoted by me are valid and binding upon me for the entire period of the contract.

c) I hereby undertake to render the service as per the directions given in the quotation document.

Date:

Place:

Signature and seal of the company

FINANCIAL

Ref No. **Date:**

Format for submitting the quotation for the work of "Miscellaneous civil work in Amphitheatre and basement area locations in the College Block-B".

Price Schedule

S.No.	Description	Qty.	Unit.	Rate.	Amount
1.	Dismantling old plaster or Skirting raking out joints and cleaning the surface for plaster including disposal of rubbish to the dumping ground with 50 meters lead. Complete in all respect as per the direction of EIC.	225	Sqm		
2.	Dismantling Cement Concrete Manually/by mechanical means including disposal of material at designated location including lead and lift as per the direction of Engineer-in-Charge. Nominal Concrete 1:4:8 or richer mix (Including equivalent design mix)	1	Cum		
3.	Reinforced Cement Concrete work in walls (any Thickness),including attached pilasters,buttersses,plinth and string courses, fillet, column,Pillars,Piers,abutment,posts and struts etc. above plinth level up to floor five level, excluding cost of centering, shuttering, finishing and reinforcement: 1:1.5:3 (1 Cement : 1:5 Coarse Sand (Zone-III) derived from natural sources: 3 graded stone aggregate 20 mm nominal size derived from natural sources)	10.51	Cum		
4.	Formwork:- Centering and shuttering including strutting, propping etc., and removal of form for Wall (any thickness) including attached pilasters, Butteresses,Plinth and string courses etc.	21.16	Sqm		

	Complete in all respect as per the direction of EIC.				
5.	Steel Reinforcement for R.C.C Work including straightening, Cutting, bending, Placing in position and binding all complete above plinth level. Thermo-Mechanically Treated bars of grade Fe 500 D or more: Complete in all respect as per the direction of EIC.	656	Kg		
6.	CEMENT PLASTER (IN FINE SAND) 0.15 mm cement plaster on the both side wall of mix 1:6 (1: Cement: 6: Fine Sand).Complete in all respect as per the direction of EIC.	225	Sqm		
7.	Grouting the joints of flooring tiles having joints of 3 mm width, using epoxy grout mix of 0.70 kg of organic coated filler of desired shade (0.10 kg of hardener and 0.20 kg of resin per kg), including filling / grouting and finishing complete as per direction of Engineer-in-charge. Size of Tile 600x600 mm	150	Sqm		
8.	Finishing wall with Acrylic smooth exterior paint of required shade: New Work (Two or more coat applied @ 1.67 ltr/10 Sqm over and including priming coat of exterior primer applied @ 0.90 liter/10 sqm).Complete in all respect as per the direction of EIC.	225	Sqm		
9.	Kota Stone Slab Flooring over 20 mm (average) thick base laid over and jointed with grey cement slurry mixed with pigment to match the shade of the slab,inlcluding rubbing and polishing complete with base of cement mortar 1:4 (1 Cement : 4 Coarse Sand) 25 mm thick. Complete in all respect as per the direction of EIC.	4	Sqm		

10	Foorming Groove of uniform Size from 12 X 12 mm and upto 25 x 12 mm in the top layer of washed stone grit plastered surface as per approved pattern, including providing and fixing aluminum channels of appropriated size and thickness (not less than 2 mm), nailed to under layer with rust proof screws and nails and finishing the groove complete as per specification and direction of the Engineer-in-charge.	75	Sqm		
11	Construction of drainage sump of internal size 450 mm × 450 mm × 450 mm, including excavation in all types of soil, disposal of excavated material, providing and laying RCC M20 grade (1:1.5:3) with necessary reinforcement, installation of inlet and outlet piping (including arrangement for connection to nearest drainage/outlet sump up to 15 m length) with all fittings and fixtures such as elbows, couplings, tees, reducers, clamps, provision of heavy-duty drainage cover, application of cement-based waterproofing compound, plastering with cement mortar 1:3 (1 cement : 3 coarse sand), finishing smooth, and constructing/adjusting walls and base for effective water collection, complete in all respects as per direction of the Engineer-in-Charge.	3	L.S		
Total inclusive of GST					

Name of the company:

Address of the company for correspondence/Contact details:

Notes:

1. The above-quoted prices are complete in all respects as per the Scope of Work mentioned and inclusive of taxes.

2. Certified that the rates quoted for the above work are as per details, terms, and conditions mentioned in the quotation document.

Yours faithfully,

(Signature of authorized signatory)

Name & Designation:

Company Seal:

Acceptance Certificate

(To be given On Company Letter Head)

To, Dated: _____

The Director,

Institute of Home Economics, Hauz Khas Enclave, New Delhi-110016

Sub: Acceptance certificate for Miscellaneous civil work in Amphitheatre and basement area locations in the College (Block-B) Campus at Institute of Home Economics.

Name of Work: _____.

Dear Sir,

1. I/ We have downloaded / obtained the BOQ document(s) for the above mentioned Work from the web site(s) namely: http://ihe.du.ac.in/, as per your advertisement, given in the above mentioned website(s).
2. The corrigendum(s) issued from time to time by your department/ organization too, have also been taken into consideration, while submitting this acceptance letter.
3. I/ We hereby unconditionally accept the BOQ document(s) / corrigendum(s) in its totality / entirety.
4. I/ We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public Sector Undertaking.
5. I/We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, Without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely..
6. The items not included in BOQ and required to be executed at site, I accepted to consider the rates as per latest DSR or below.

(Signature of the bidder with Seal and Signature)